Eligibility:

The WHPP Spring Extended Stay (ES) program is for students enrolled in our 3-, 4-, and 5-year-old classes and who are fully potty-trained. This program is offered to WHPP families currently enrolled in our preschool.

Session Details:

WHPP Extended Stay is offered Mondays, Wednesdays, and Thursdays each week from 1:00-2:30PM. See the back of the brochure for a list of dates. ES will not be offered on school holidays, conference days or Fridays. Please NOTE: Sportball will be offered on Tuesdays. See below for registration details.

ES activities will include snack, quiet time, indoor playtime and outdoor playtime, weather permitting. Please send a specific ES snack, labeled as such, with your child each day that she/he will be attending ES or Sportball. Please also indicate on your child's regular sign-in form that she/he will be staying for ES or Sportball that day. A reservation must be on record with the preschool office before checking the ES box on the sign-in form.

ES and Sportball will begin in Room 140, where students will have a snack and quiet time. Parents will pick up their child and sign him/her out at 2:30PM in the WHPC gym.

Sportball will be offered to students who qualify for ES eligibility at WHPP on Tuesdays from 1:30-2:30. A WHPP teacher will supervise students from 1:00-1:30, and will accompany them to the gym for Sportball. Sportball registration is separate from WHPP ES enrollment. A \$40 non-refundable administrative fee will be charged by WHPP for participation in Sportball. An emailed invitation including a link for registration will be sent to families of students enrolled in our 3-, 4-, and 5-year old classes. Students must be fully potty-trained to participate in Sportball at WHPP. NOTE: Sportball is from 1/9/24 - 4/30/24.

Enrollment (\$20.00 per day):

Enrollment for Extended Stay will be for the spring semester, January 10-May 9, 2024. Enrollment is on a first come, first served basis and is secured through completion of the ES enrollment form and by making the first payment due. Enrollment forms and initial payment are due on or before December 15, 2023. Students can be enrolled in 1, 2, 3, or 4 days (if including Sportball) per week. Each day is its own class for the semester. Students enrolling after December 15 will be enrolled if space is available.

Please see details on opposite page regarding Sportball on Tuesdays.

<u>Drop-ins (\$25.00 per day):</u>

Parents can choose to sign their student up on a day-by-day, need-by-need basis if maximum enrollment is not met for a class. Parent must fill out a drop-in form and make payment on or before the morning of the desired day. Drop-in spaces are not available on Sportball days.

Payments:

For students enrolling in ES, payment is due in full at the time of enrollment for those paying by the semester. For monthly payments, the first payment is due upon enrollment. Remaining monthly payments will be added to tuition through April 2024. See back of brochure for more details.

Payments for **drop-ins** are due at the time the reservation is made.

No adjustments will be made for illness, vacation, inclement weather, or any unforeseen circumstances.

Withdrawal:

A two week notice will be required for withdrawal from the Extended Stay program.

Calculation of Spring Extended Stay Payments

ļ	Day of the Week	Day of the Week No. of days per semester Cost per day Cost per semester Cost per month	Cost per day	Cost per semester	Cost per month
	Monday	13	\$20	\$260	\$65
	Wednesday	17	\$20	\$340	\$85
	Thursday	16	\$20	\$320	08\$
	Total for All	46	09\$	\$920	\$230

Explanation of Calculation of Extended Stay Payments

Number of days enrolled X \$20/day=Cost per semester Cost per semester divided by 4 months=Cost per month (The 4 months are January-April)

Thursdays - January 11, 18, 25; February 1, 8, 15, 22, 29; March 7, 21, 28; April 4, 18, 25; May 2, 9 Mondays - January 22, 29; February 5, 12, 26; March 4, 18, 25; April 8, 15, 22, 29; May 6

Tuesdays (Sportball) - January 9, 16, 23, 30; February 6, 13, 20, 27; March 5, 19, 26; April 2, 9, 16,

WESTLAKE HILLS PRESBYTERIAN PRESCHOOL EXTENDED STAY



SPRING SEMESTER 2024

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